

### **Unpaid Meal Charges: Local Charge Procedure**

In accordance with the United States Department of Agriculture, to maintain the financial integrity of the School Breakfast Program and the National School Lunch Program the following consequences will be carried out for unpaid meals as of July 1, 2017.

Students and staff are responsible for paying for all meals in advance. Reminders are sent to parents twice per week via Campus Messenger once their child's balance is getting close to \$0. When a child's account becomes delinquent and the parent(s) have not contacted the school to set up a payment plan, the following consequences will be enforced.

- Student's whose balance remains below \$0 for 7 consecutive days will have their email account turned off until their account balance is replenished. (Grades 5-12)
- Student's whose balance remains below \$0 for 20 consecutive days will be offered an alternate meal in lieu of a hot meal until their account balance is replenished. Our alternate meal includes a sandwich, fruit, vegetable, and a milk and meets all nutrition requirements set in place by the USDA. The meal will be charged at the same rate.

If you are having trouble paying your bill, please contact Kayla Hastings at [kayla.hastings@k12.sd.us](mailto:kayla.hastings@k12.sd.us), or call (605)448-2234 ext. 1100 to discuss payment options.